



MAHARSHI KARVE STREE SHIKSHAN SAMSTHA'S

AFFILIATED TO UNIVERSITY OF PUNE, AFFILIATION NO..PU/PN/ARCH/109/94



UNAI:MEMBER
UNITED NATIONS
ACADEMIC IMPACT



DR. BHANUBEN NANAVATI
COLLEGE OF ARCHITECTURE

FOR WOMEN

Cummins College Road
BNCA Campus, Karve Nagar, Pune 411052
www.bnca.ac.in, Email:mail@bnca.ac.in
Ph.+91 20 25474052, 25474437

Dr. B. N. College of Architecture for Women Maintenance and Cleanliness Policy

Maintenance Policy details

The central campus in Karvenagar has several units (institutes) where the Samstha centrally controls building maintenance, garden maintenance and housekeeping (cleaning) and maintenance of equipment.

Plumbers, electricians and constructions labour are recruited from known agencies as and when required.

- The institute has been allocated 9 outsourced housekeeping personnel which work from 8 am to 5 pm, 6 days a week.
- The fixed/movable infrastructural equipment is monitored and maintained.
- Required steps are taken for location, upkeep and maintenance of sensitive equipment (protecting from voltage fluctuations, ensuring constant supply of water etc.)
- The sanctioned load by electricity provider to the institute is 753 kVA. In addition, the Samstha has its own transformer of capacity 1130 kVA. The institute also has 3 diesel generators of backup capacity 820 kVA.
- For uninterrupted power supply the institution has installed 18 UP systems with total capacity of 102.5kVA
- For drinking water, the institute is provided with 6 filtered water dispensers at different locations. There is centralized surveillance system having 147 CCTV Cameras in place.
- The institute is equipped with powder fire extinguishers and CO₂ fire extinguishers installed at strategic locations for emergency fire fighting monitored by Vastu Vyavastha Vibhag MKSSS.
- For facilitation of internal and external communication the building is equipped with Telecom System with single or multiple terminals.

Physical Cleaning Policy

1. Toilets, Common area, Classrooms and staff rooms are maintained by appointed regular and contract staff. The cleaning and maintenance work supervise by appointed sanitary inspector and supervisor.
2. Classrooms and Staffrooms: - group of 4 contract person clean classroom and staff room twice a Day. Appointed peon work for maintenance. Each staff room is assigned with one peon.
3. Cleaning of water coolers: - every floor has a water cooler, which is cleaned and maintained by two peons once in a week and supervised by the assigned staff.
4. Water purifier maintenance: -is done by hired agency and cleaned once in three month duly reported to the assigned staff.
5. Electrical Maintenance: -it is regularly done by assigned staff.
6. Lift services and maintenance: - college has two lifts for maintenance of which annual contract has been given to IEC LIFTS.the agency looks after the maintenance and it is done on monthly and call basis.
7. Property Insurance: - Theft, burglary, fire etc.. an annual insurance policy is resumed by New India Insurance Company; the insurance policy is termed on all the property and can be claimed in case of any disasters.
8. Security guards: -For parking and traffic management and safety, security agency appointed by the Samstha's Vastu Vyavstha Vibhag.
9. Gardener: - Gardner has been appointed by Vastu Vyavstha Vibhag MKSSS to look after the landscape.
10. Furniture Maintenance: - A contractor or agency is hired for repair or maintenance work in need basis.
11. Plumbing and fittings: - The maintenance is done by, Vastu Vyavstha Vibhag MKSSS.



Dr. Anurag Kashyap
Principal

Dr. B. N. College of Architecture, Pune

